

## Observatory of Learning Outcomes Measurements

# The Catalogue of Learning Assessments Questionnaire

# Next steps



Harare, 12-14 May 2015

## Next steps

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1. **Completing the questionnaire** for each assessment/public examination (ISCED 1 and 2), and **sending the questionnaires**
2. **Submission of supporting documents** including assessment frameworks, example of items, background questionnaires etc.
3. **Data verification** by UIS on the content of the questionnaires
4. **Communication** to complete or clarify information
5. **Drafting summaries** for each assessment
6. **Validating content** of the assessment summary
7. **Publishing** the assessment summary in the UIS online Catalogue

# Completing and sending the questionnaire

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- **Contact** the most suitable person to complete the questionnaire if need be
- **Refer to the Catalogue manual** or **contact UIS** should you have any doubts on the terminology/concepts/data
- Give the **maximum amount of detail in the metadata sections**
- **Attach all the documents** you've used to complete the questionnaires:
  - ❑ Reports (technical and narrative)
  - ❑ Assessment frameworks
  - ❑ Background or context questionnaires
  - ❑ Assessment instruments (when possible)
  - ❑ All other useful documents

# Verifying content of completed questionnaires and clarifications

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- **Coherence** of received information
- **Complete information** presented in the questionnaire
- All other requests for clarification